

## NEW MEMBERS' LIAISON – Summary Role Description

### Role Summary

- To contact new members to welcome them to Charnwood u3a (Cu3a).
- To check with new members to see if they have joined any groups or need further information or assistance.
- To attend monthly meetings held at Emmanuel Church in order to be available to meet and greet new members.
- To present a monthly report to the committee as required.

Charnwood u3a	<b>NEW MEMBERS' LIAISON – Summary Role Description</b>		
Version	Description of changes	Date of change	Review date
2.0	Revised the layout of the summary, added point about monthly reporting.	15/07/2024	